

PERSONAL INFORMATION **Claudia Silvia (s) Fesnic (s)**



Replace with type of IM service Replace with messaging account(s)

Sex F | Date of birth \

Nationality Romania

2005 – present

Associate Administrator and
Economic Manager

SC CF CLASI SRL – Company of administration and rental of buildings

2007– present

Manager General and Administrator

SC CLAEVAL SRL – Accessing and implementing non-refundable funds -
Company of Consulting and financial management,

2010-2019

Vice-President of Association E.E.M.P.A. (Organizer of TED events - TEDxEROILOR from Cluj)

East European Master Plan Association NGO – Cluj Napoca
Volunteering

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR
PERSONAL STATEMENT

2007-2015

President of The Parents Committee from Colegiul National George Cosbuc – Cluj Napoca

Association "Tradiție și Cultura" George Cosbuc NGO – Cluj
Napoca, Volunteering

2001 - 2006

Economic Manager

SC MIDAROM PRODCOM SRL – Production and market
Company

1995 - 2001

Chief accountant

Arhiepiscopia Ortodoxa a Vadului Feleacului și Clujului

WORK EXPERIENCE

Replace with dates (from - to)

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EDUCATION AND TRAINING

Replace with dates (from - to) 2008 [] Replace with EQF (or other) level if relevant

Diploma of Project Manager
RCS Consulting

2000-2002
Post Universitar Economic
Expert Contabil
CECCAR Romania (Body of authorized accountants in Romania)

1992 - 1997
Diploma de Licenta, Economist
Management, Contabilitate, Finante-Banci, Marketing
Universitatea "Babes-Bolyai", Cluj-Napoca
Specializarea: Management
ISCED 5

- 1985- 1989
- High school
- Electronica Speciality

PERSONAL SKILLS

Mother tongue(s) Romanian []

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B2	B1	B2	B1
Replace with language	Enter level	Enter level	Enter level	Enter level	Enter level

Replace with name of language certificate. Enter level if known.

Replace with name of language certificate. Enter level if known

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
Common European Framework of Reference for Languages

Communication skills

- good communication skills gained through my experience as manager
- good organizer skills gained through my experience as contabil
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Organisational / managerial skills

- leadership and management

Job-related skills ▪ good command of quality control processes (currently responsible for quality audit)

Digital skills

SELF-ASSESSMENT

Information processing	Communication	Content creation	Safety	Problem solving
Enter level	Enter level	Enter level	Enter level	Enter level

Levels: Basic user - Independent user - Proficient user

Digital competences - Self-assessment grid

Replace with name of ICT-certificates

▪ good command of office suite (word processor, spread sheet, presentation software)

Other skills ▪ Adaptability

Driving licence B

ADDITIONAL INFORMATION

- Publications ▪ Membership of CECCAR from 2004 to present (Body of authorized accountants in Romania)
- Presentations Membership of Club of Businessmen from Cluj from 2011 to present
- Projects
- Conferences ▪ Membership of Club of Businesswomen from Cluj from 2014 to present
- Seminars
- Honours and awards
- Memberships
- References
- Citations
- Courses
- Certifications

ANNEXES